

Project Management

Course Code: ME-420	CreditHrs:2-0
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Text and Reference books:

1. Project Management: A system Approach to Planning, Scheduling andControlling 11th Edition, Harold Kerzner
2. Bennett, F. Lawrence. 1996. The management of engineering. New York:Wiley
3. Cleland, David. Field guide to project management. New York: Wiley.
4. Eisner, H. Essentials of project management and systems engineeringmanagement. New York: Wiley
5. Frame, J. D. Managing projects in organizations. San Francisco: Jossey-Bass
6. Goldratt, Eliyahu. Critical chain. North River Press
7. Haynes, M.E. Project management: From idea to implementation. LosAltos, CA: Crisp Publications.
8. Lewis, James, Project planning, scheduling & control. New York:McGraw-Hill
9. Lewis, James, P. 1998. Mastering project management. New York:McGraw-Hill
10. Lientz, Bennet & Rea, Kathryn. 1995. Project management for the 21st century. San Diego: Academic Press.
11. Miller, Roger & Lessard, Donald. 2000. The strategic management of large engineering projects. Cambridge, MA: MIT Press.
12. Nicholas, J.M. Managing business & engineering projects. EnglewoodCliffs, NJ: Prentice Hall
13. Shtub, Avraham, Bard, Jonathan, &Globerson, Shlomo. 1994. Projectmanagement: Engineering, technology, and implementation. EnglewoodCliffs, Prentice-Hall
14. Project Management by Adrienne Watt
15. J.R. Meredith and S.J. Mantel. Project Management: A Managerial Approach. John Wiley and Sons. New York. 2019. (Reference).

Course Outline:

- **Project Management Concepts**

History of Project Management, Introduction to Project Management, Project, Program & Portfolio Management, Project characteristics, Objectives & Requirements, Project Phases/Stages, Project Life Cycle, Project Environment, Project Scope & Project Charter, Project Manager, Project Stakeholder Analysis

- **Project Proposal Development**

Project Proposal, Characteristics of good proposal, Types of Proposals, Request for Proposal, Request for Quotation etc). Proposal Templates etc

- **Project Feasibility**

Brief review of various aspects of Project Feasibility like Technical, Social, Managerial, Economic, Financial & Marketing, Administrative etc.

- **Project Selection Criteria (Economic Analysis of Engineering Projects)**

Using Break Even Analysis, Cost Benefit Ratio, Internal Rate of Return, Net Present Value etc.

- **Project Contract & Procurement Management**

Engineering contracts, Type of contracts, understanding of procurement Process & Cycle, PPRA Rules

- **Project Planning and Scheduling**

Project Planning (Resource & HR Planning), Work Breakdown Structure, Project Network & Scheduling, Manning Schedule and Activity Charts, Critical Path Method (CPM)/Project Evaluation & Review Techniques

- **Project Costing & Estimation**

Cost Estimation in Projects, Cost components in projects and methods for cost estimation in projects, Cost Control in Projects, Estimation of Outstanding Work, Earned Value Management, Schedule & cost variance analysis

- **Project HRM & Communication Management**

Effective organization and communication for Successful Projects, Project Organizational Structures (Project matrix and project based organizations), Project HR Plan preparation, HR Need Assessment and HR Matrix, Building and Managing effective project team, Selection & control mechanism of HRM

in Projects, Effective Communication Plan.

- **Project Risk Management**

Definitions Project Risk, Project Risk Management Tools, Types of Project Risk, Project Risk Assessment, Risk Identification and Mitigation, Monitoring & Controlling Risk, Generic Risk Management Strategies & Technique.

- **Computer Application in Project Management**

Basic/Elementary Introduction and hands on basic exposure of use of MS Project & Primavera P6 Software in Project Management

- **Project Quality Management**

Defining Quality, Quality Assurance, Quality Management, 7 Quality Improvement Tools as applied to Project Management, Project Quality Management Plan, Quality Management Processes and Strategies

- **Project Closure & Termination**

Project Evaluation, defining project success, Project Completion Criteria, Project Audit, Project Termination & When to close a project, the termination process, Project Close Up & lesson learnt, & Project Archive

Assessments:

Quizzes, Assignments, Mid Exam, Final Exam